



## Official Communiqué 3

EPISCOPAL REGULATION NO 6

### Payment for occasional ministry

Article I.- **OBJECT**

This regulation determines the payment of fees for pastoral ministry performed by priests from outside the parish, the organization or the institution.

Article II.- **TRAVEL EXPENSES AND MASS OFFERING**

Travel expenses will be reimbursed according to the rate effective in the diocese, subject to a minimum of \$ 3,00 and a maximum of \$ 25,00. However, this does not apply to articles IV and IX. To the above amount one must add all the offering for celebrated masses except in the case of article IV.

Article III.- **MINISTRY ON SUNDAYS OR HOLIDAYS DURING THE WEEK**

The Sunday ministry usually includes the celebration of the mass, preaching, private confession and other usual services.

Fees vary according to the following elements :

- 1) Saturday afternoon or Saturday evening or  
Sunday afternoon only: \$ 25,00
- 2) Sunday morning only :
  - one celebration \$ 25,00
  - two celebrations \$ 40,00
  - three celebrations \$ 55,00
- 3) If a priest holds concurrently points 1 and 2, add fees

Article IV.- **WEEKDAY MASS CELEBRATION**

When a fabrique or institution requires an outside priest to celebrate a weekday mass, the payment is \$ 20,00 which includes the mass offering and

the travel expenses up to 10 km (return trip). Beyond this distance, article II concerning travel expenses applies.

Article V.- **WEEDING OR FUNERAL CELEBRATION**

When the priest in charge of the parish invites an outside priest to the parish to celebrate a wedding or a funeral, he should pay him \$ 40,00 (it is important to remember that a wedding celebration normally includes a meeting with the couple in preparation for their marriage and that a funeral celebration includes a visit to the funeral home). To the above amount one must add the mass offering and the travel expenses.

When the priest in charge of the parish invites an outside priest to preside a celebration of the Word in a funeral home, he pays him \$ 30,00.

Article VI.- **SACREMENT OF RECONCILIATION OR BAPTISM CELEBRATION**

When a fabrique or an institution invites an outside priest to hear confessions or officiate at a community celebration of penance or to preside a baptism, it should pay this priest \$ 25,00. To the above amount one must add the travel expenses.

Article VII.- **PARISH RETREAT**

When a fabrique invites a priest or a lay pastoral agent to preach a retreat, it should pay this person a minimum of \$ 100,00 per day. To the above amount one must add the travel expenses and mass offering, if such is the case.

Article VIII.- **LECTURE OR SESSION**

Concerning the remuneration for a lecture or a session, it is important to refer to the diocesan document *Financing of sessions and remuneration of resource people*, January 1996 (document no. 36 of the *Handbook for the Administration of Fabriques*).

Article IX.- **SUBSTITUTING**

**1 - Remuneration**

The priest substituting for a parish priest or for the chaplain of an institution for all his usual ministry, is paid the equivalent of the basic remuneration as stipulated in the Episcopal Regulation no. 5 on the *Salary of priests and religious pastoral agents*.

**2 - Person paying for substituting fees**

The substituting priest is paid by the fabrique, organization or institution

when his services are required during the authorized annual vacations of the regular priest, during his annual retreat, a clergy session or a period of invalidity (in the latter case, the priest being replaced does not receive his regular salary). In all other cases, the substituting priest must be paid by the priest being replaced.

The present regulation abrogates any previous regulation on this matter and goes into effect January 1<sup>st</sup>, 1999.

Given in Longueuil, October 1<sup>st</sup>, 1998.

✎ Jacques Berthelet, C.S.V.  
Bishop of Saint-Jean-Longueuil

Jean-Pierre Camerlain, priest  
Chancellor